

Notice of Key Decisions and Exemptions

Published: **7 MARCH 2014**

This Plan constitutes 28 days notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The plan contains matters that are likely to be the subject of a key decision (as defined by the Regulations) taken by the Executive or by an individual Executive Member. Select the following for further information on the Executive and [how decisions are made](#).

Guidance Notes

- The current members of the Executive are: Councillor S D T Woodward (Policy and Resources Portfolio); Councillor T M Cartwright (Public Protection Portfolio); Councillor L Keeble (Streetscene Portfolio); Councillor B Bayford (Health and Housing Portfolio); Councillor Mrs C L A Hockley (Leisure and Community Portfolio); Councillor K D Evans (Planning and Development Portfolio).
- Agenda papers and reports are published on www.fareham.gov.uk.crs approximately one week before the meeting. Copies are also available for inspection or may be purchased at the Civic Offices, Fareham. Reports containing exempt or confidential information are not publicly available.
- Background papers are available for inspection at the Civic Offices; Fareham when the agenda is published. Background papers containing exempt or confidential information are not publicly available.
- Records of decisions and minutes of meetings are also published on www.fareham.gov.uk.crs.
- For further information on the Council's decision-making process, forthcoming meetings and deputation scheme please refer to www.fareham.gov.uk.crs.

Ref No.	Item for Decision	Decision taker (see notes below)	Documents to be considered (see notes below)	Background Papers	Representations may be made to the following officer no later than 31 March	Date decision to be taken
I005825	<p>New Tenancy Agreement The current introductory and secure tenancy agreements have been reviewed, updated and amalgamated into one tenancy agreement for issue to both existing and future tenants of council accommodation. A draft revised agreement has been subject to consultation with tenants, legal other council departments and elected members. Feedback has been incorporated in the new agreement which the Executive are now asked to approve before this is formally issued to tenants.</p>	Executive	Report	File of consultation responses.	Jon Shore jshore@fareham.gov.uk	7 April 2014

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I005926	<p>Homelessness Strategy 2014-17 The Homelessness and Housing Options Strategy 2014 -2017 sets out the work of the Council and its partners in providing housing advice and preventing homelessness within the Borough. The Strategy identifies key actions to help deliver a sensitive and responsive prevention based service which gives good quality advice, assistance and support to people who are homeless or threatened with homelessness and where appropriate to secure good quality accommodation. Progress in achieving these actions will be monitored and reported to Members on an annual basis.</p>	Executive	Report	None	Sara Head shead@fareham.gov.uk	7 April 2014

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I005961	<p>Future Affordable Housing Development Opportunities</p> <p>The purpose of the report is to inform the Executive of the redevelopment potential of a number of Council owned plots of land and to seek permission to undertake further investigative work into the potential of these sites to deliver new units of affordable housing. Some of the sites already accommodate Council owned accommodation and so the report will effectively seek approval for any rights existing tenants have to buy these properties from the Council to be restricted whilst the redevelopment potential is investigated</p> <p>**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report		Ed Till etill@fareham.gov.uk	7 April 2014

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I006015	<p>Affordable Housing Programme Update This report seeks approval and funding for the Council's proposed affordable housing development programme for 2014 – 2018.</p>	Executive	Report	Research file	Ed Till etill@fareham.gov.uk	7 April 2014
Leisure and Community						
I005925	<p>Western Wards Pool - Project Approval This report considers the level of demand, the preferred location, the design brief and funding requirements for the provision of a new swimming pool in the western wards. The report seeks project approval enabling work to commence on the provision of a new swimming pool in western wards.</p>	Executive	Report	Feasibility study Business plan		7 April 2014

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I005874	<p>Citizen of Honour (and Young Citizen of the Year) The report presents the nominations for the Council's Citizen of Honour Awards 2014. The report also presents the nominations for the Young Citizen of the Year awards, which comprises 2 categories: 12-18 and 4-11 year olds.</p> <p>**Exempt by virtue of Paragraph: 1 Information relating to any individual.</p>	Executive	Report	Nominations	Roy Brown rbrown@fareham.gov.uk	7 April 2014
Public Protection						
Streetscene						

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I005927	<p>Award of Tender - Hedge and Sports Ground Maintenance This report is for the award of a contract for hedge and sports ground maintenance for a five year period commencing in July 2014.</p> <p>**Part Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report	Tender responses	Mick Gore mgore@fareham.gov.uk	7 April 2014
<p>Planning and Development</p> <p>No Decisions Scheduled</p>						

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I006054	<p>Welborne Plan Evidence Studies - Variations to Contracts</p> <p>This report asks the Executive to note variations of contracts for work being undertaken by Parsons Brinkerhoff/LDA Design and GVA. The additional work is considered to be a variation under Financial Regulations 15.6.5 and is required by a broadening of the scope of the work originally envisaged.</p> <p>**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report	Contracts	Richard Jolley Director of Planning & Environment	7 April 2014

Policy and Resources

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I005929	<p>Business Rate Relief Application - The Rowans Hospice Trading Company Ltd To consider an application for Discretionary Rate Relief from The Rowans Hospice Trading Company Limited, which falls outside the current Charitable Relief policy.</p> <p>**Exempt by virtue of Paragraph: 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	Executive	Report	File of correspondence	Adrian Collier Local Taxation Manager acollier@fareham.gov.uk	7 April 2014

Notes:

A ** in column 2 indicates that the matter to be discussed may involve exempt or confidential information. In such circumstances, reports will not be publicly available and the public is likely to be excluded from the meeting when the matter is discussed.

The categories for exemption (according to the Local Government Act 1972 Schedule 12A - Access to Information) are as follows:

Category	Condition
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1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).				
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.				
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.				
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.				
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.					